

August 17, 2018

The Third Quarterly meeting of the Board of Trustees of the City of Danville's Employees' Retirement System (ERS) convened at 8:00 a.m. on the above date at the Danville Regional Airport, Eastern Conference Room, 424 Airport Drive, Danville, VA.

Board Members Present:

Michael L. Adkins
Norman Campbell
Gus Dolianitis
Lenard D. Lackey, Jr

Kenneth F. Larking
Sherman Saunders
E. Linwood Wright

Board Members Absent:

Gina Craig

Joyce D. Obstler

Others Present:

Steven Roth, Dahab Associates, Inc., Bay Shore, New York
Alan Spencer, Asst. City Attorney, City of Danville
Henrietta Weaver, Secretary to the Board of Trustees
Sara Weller, Director of Human Resources, City of Danville
Joanne Hickey, Human Resources Consultant, City of Danville

Meeting Called to Order

Mr. Wright, Vice Chairperson, called the meeting to order.

Roll Call

Henrietta Weaver, Secretary, conducted the roll call.

Additions/Deletions from Agenda

None

Approval of Minutes

A motion was made by Mr. Lackey, seconded by Mr. Campbell, and carried to approve the minutes of the quarterly meeting of May 11, 2018, as presented.

Administrative Items

The payroll changes report for the three-month period ending July 31, 2018 was presented. Gross payroll was \$1,069,410.92, which included additions of \$16,887.75, deletions of \$8,414.40, and adjustments of \$1,730.15. The disbursements for the same three-month period were \$234,338.96, which included checks written for

\$224,738.96 and \$9,600.00 paid through Northern Trust. A motion was made by Mr. Dolianitis, seconded by Mr. Lackey, and carried to approve administrative items as presented.

Investment Consultant's Report

Mr. Steve Roth of Dahab Associates, Inc. of Bay Shore, New York, presented the Investment Consultant's report for the Employees' Retirement System for the quarter ending June 30, 2018.

As of June 30, 2018, the fund was valued at \$255,174,871, a decrease of \$5,593,152 from March 31, 2018. For the June quarter, the total portfolio lost 1.1%. For the past twelve-month period, the portfolio returned 7.4%.

Mr. Roth presented an update on the asset allocations as of June 30, 2018. He reviewed the methodology used and the results obtained. Mr. Roth also presented an update on fixed income holdings, specifically related to anticipated changes in interest rates. No changes to current allocations were recommended.

Appointment of Disability Appeals Panel

Mr. Adkins discussed disability retirement and the purpose and composition of the Disability Appeals Panel. Mr. Adkins stated he wanted to make the Board aware of the need to appoint Panel members and he and Ms. Weller will bring recommendations for members to the next Board meeting. Mr. Wright stated he would prefer Panel members not be current Board members.

Board and Staff Communications

Mr. Wright and Mr. Lackey offered praise for City staff. Ms. Weaver reminded the Board of the upcoming Employee Trustee Election to take place in November. Mr. Adkins informed the Board that the annual audit for the fiscal year ended June 30, 2018 is in progress. Mr. Dolianitis thanked Steve Roth for the services and information provided.

A motion was made by Mr. Lackey, seconded by Mr. Adkins, and carried to adjourn the meeting.

There being no further business, the meeting was adjourned at 8:37 a.m.

Next quarterly meeting will be November 8, 2018.

Chairperson

Secretary to the Board of Trustees