

February 7, 2020

The First Quarterly meeting of the Board of Trustees of the City of Danville's Employees' Retirement System (ERS) convened at 8:00 a.m. on the above date at the Municipal Building, 2<sup>nd</sup> Floor Conference Room, 427 Patton Street, Danville, VA.

**Board Members Present:**

Michael L. Adkins  
Karen Black  
Lenard D. Lackey, Jr

Kenneth F. Larking  
Joyce D. Obstler  
E. Linwood Wright

**Board Members Absent:**

Gina Craig  
Gus Dolianitis

Sherman Saunders

**Others Present:**

Steven Roth, Dahab Associates, Inc., Bay Shore, New York  
T. Brent Gammon, Daniel, Medley & Kirby, P.C., Danville, Virginia  
W. Clarke Whitfield, Jr., City Attorney, City of Danville  
Henrietta Weaver, Secretary to the Board of Trustees  
Joanne Hickey, HR Consultant, City of Danville  
Wendy Willis, HR Consultant, City of Danville

**Meeting Called to Order**

Mr. Wright called the meeting to order.

**Roll Call**

Henrietta Weaver, Secretary, conducted the roll call.

**Additions/Deletions from Agenda**

None

**Approval of Minutes**

A motion was made by Ms. Obstler, seconded by Mr. Adkins, and carried to approve the minutes of the nominating meeting of November 4, 2019, the quarterly meeting of November 15, 2019 and the special meeting of January 10, 2020 as presented.

### **Administrative Items**

The payroll changes report for the three-month period ending January 31, 2020 was presented. Gross payroll was \$1,230,058.38, which included additions of \$19,727.19, deletions of \$8,089.52, and adjustments of \$3,216.57. The disbursements for the same three-month period were \$249,187.31. A motion was made by Ms. Obstler, seconded by Mr. Lackey, and carried to approve administrative items as presented.

### **Investment Consultant's Report**

Mr. Steve Roth of Dahab Associates, Inc. of Bay Shore, New York, presented the Investment Consultant's report for the Employees' Retirement System for the quarter ending December 31, 2019.

As of December 31, 2019, the fund was valued at \$272,544,759, an increase of \$11,246,252 from September 30, 2019. For the December quarter, the total portfolio gained 5.6%. For the past twelve-month period, the portfolio returned 17.7%.

Mr. Roth presented an update on the asset allocations as of December 31, 2019. He reviewed the methodology used and the results obtained. There were no recommendations.

### **CLOSED SESSION**

### **Workers' Compensation Claim**

Mr. Larking moved that the meeting of the Board of Trustees of the City of Danville's Employees' Retirement System be recessed and the Board immediately reconvene in a Closed Meeting for the following purpose:

A. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel as permitted by Subsection (A)(8) of Section 2.2-3711 of the Code of Virginia, 1950 as amended regarding the discussion of a workers' compensation claim.

The motion was seconded by Mr. Lackey and carried by the following vote:

VOTE: 6-0-3  
AYE: Adkins, Black, Lackey, Larking, Obstler, Wright (6)  
NAY: None (0)  
ABSENT: Craig, Dolianitis, Saunders (3)

On motion by Mr. Larking, second by Mr. Lackey and by unanimous vote the Board reconvened into an open meeting.

## **OPEN SESSION – NEW BUSINESS CONTINUED**

Mr. Larking made a motion that the Board adopt a resolution certifying that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting.

The motion was seconded by Ms. Obstler and carried by the following vote:

VOTE: 6-0-3  
AYE: Adkins, Black, Lackey, Larking, Obstler, Wright (6)  
NAY: None (0)  
ABSENT: Craig, Dolianitis, Saunders (3)

Mr. Adkins made a motion to waive any offset of benefits as discussed in the City Code of Ordinances Section 32-61 for the retiree in question. Mr. Larking seconded the motion and it carried by the following vote:

VOTE: 6-0-3  
AYE: Adkins, Black, Lackey, Larking, Obstler, Wright (6)  
NAY: None (0)  
ABSENT: Craig, Dolianitis, Saunders (3)

### **Review of FY2019 ERS Audited CAFR**

Mr. Adkins reviewed the fiscal year 2019 audited Comprehensive Annual Financial Report (CAFR). Mr. Adkins discussed the reports of the independent auditors, the statements of plan net position and changes in plan net position, the status of the System's investments, and certain benefit statistics as of fiscal year ended June 30, 2019. Mr. Adkins also discussed the comments on internal controls.

### **Board and Staff Communications**

None.

A motion was made by Mr. Lackey, seconded by Mr. Adkins, and carried to adjourn the meeting.

There being no further business, the meeting was adjourned at 8:36 a.m.

Next quarterly meeting will be May 15, 2020.

s/ E. Linwood Wright  
Chairperson

s/ Henrietta Weaver  
Secretary to the Board of Trustees