

August 14, 2020

The Third Quarterly meeting of the Board of Trustees of the City of Danville's Employees' Retirement System (ERS) convened at 8:09 a.m. on the above date at the Municipal Building, 2nd Floor Conference Room, 427 Patton Street, Danville, VA.

Board Members Present:

Karen Black
Gina Craig
Gus Dolianitis
Lenard D. Lackey, Jr

Sherman M. Saunders
Joyce D. Obstler
E. Linwood Wright

Board Members Absent:

Michael L. Adkins

Kenneth F. Larking

Others Present:

The following attendees, except where noted otherwise, attended the meeting via conference call:

Steven Roth, Dahab Associates, Inc., Bay Shore, New York
Kelley McQuade, Dahab Associates, Inc., Bay Shore, New York
Seth Williamson, Dahab Associates, Inc., Bay Shore, New York
Ryan Dodson, Asst. City Attorney, City of Danville (*in person*)
Kimberly Gibson, Legal Assistant, City of Danville (*in person*)
Sara Weller, Director of Human Resources, City of Danville
Joanne Hickey, Human Resources Consultant, City of Danville
David Hyler, IT Technical Support, City of Danville (*in person*)

Meeting Called to Order

Mr. Wright, Chairperson, called the meeting to order.

Roll Call

Kimberly Gibson, standing in for Henrietta Weaver, Secretary, conducted the roll call.

Additions/Deletions from Agenda

None

Approval of Minutes

A motion was made by Ms. Obstler, seconded by Mr. Dolianitis, and carried to approve the minutes of the general meeting February 7, 2020 and special meeting of March 27, 2020, as presented.

Administrative Items

The payroll changes reports for the three-month period ending April 30, 2020 and July 31, 2020 were presented. Gross payroll for the three-month period ending April 30, 2020 was \$1,239,991.55, which included additions of \$24,597.59, deletions of \$14,664.42, and adjustments of \$0.00. The disbursements for the same three-month period were \$199,116.22. Gross payroll for the three-month period ending July 31, 2020 was \$1,250,698.61, which included additions of \$21,336.34, deletions of \$11,512.43, and adjustments of \$883.15. The disbursements for the same three-month period were \$198,493.80. A motion was made by Mr. Dolianitis, seconded by Ms. Craig, and carried to approve administrative items as presented.

Investment Consultant's Report

Mr. Steve Roth of Dahab Associates, Inc. of Bay Shore, New York, presented the Investment Consultant's report for the Employees' Retirement System for the quarter ending June 30, 2020.

As of June 30, 2020, the fund was valued at \$258,558,906, an increase of \$19,737,202 from March 31, 2020. For the June quarter, the total portfolio gained 9.6%. For the past twelve-month period, the portfolio returned 3.5%.

Mr. Roth presented an update on the asset allocations as of June 30, 2020. He reviewed the methodology used and the results obtained. There were no recommendations.

Asset Allocation Changes

Panagora Asset Management informed Mr. Roth that they were discontinuing the index fund portion of their business. After presenting the results of the RFP for the large cap core manager search, Mr. Roth informed the Board that the following changes would need to be made: (1) Liquidate Panagora Equity Group Trust fund and invest with one of the large cap core managers presented and (2) Transfer Panagora II funds to Richmond Asset Management.

Mr. Dolianitis made a motion to liquidate equity holdings with Panagora and invest the proceeds in the Northern Trust S&P 500 Index Fund. The motion was seconded by Ms. Craig and carried by the following vote:

VOTE:	7-0-2
AYE:	Black, Craig, Dolianitis, Lackey, Saunders, Obstler, Wright (7)
NAY:	None (0)
ABSENT:	Adkins, Larking (2)

A motion was made by Mr. Dolianitis to move Panagora II funds to Richmond. The motion was seconded by Mr. Saunders and carried by the following vote:

VOTE: 7-0-2
AYE: Black, Craig, Dolianitis, Lackey, Saunders, Obstler, Wright (7)
NAY: None (0)
ABSENT: Adkins, Larking (2)

Board and Staff Communications

Mr. Wright informed the Board of a request from Doug Borths, Director of Client Services for Levi & Korsinsky, LLP to come and present the company's proprietary, institutional-grade, technology platform that offers comprehensive, real-time assessment of portfolio securities litigation exposure. The Board would not incur any costs in approving a presentation and if the company's services were used there would be no cost to the Employees' Retirement System. After discussion, it was agreed to allow the company to present at the next Board meeting.

A motion was made by Mr. Lackey, seconded by Ms. Obstler, and carried to adjourn the meeting.

There being no further business, the meeting was adjourned at 8:42 a.m.

Next quarterly meeting will be November 13, 2020.

s/ E. Linwood Wright

Chairperson

s/ Henrietta Weaver

Secretary to the Board of Trustees