



City of Danville, Virginia

PO Box 3300
Danville, VA 24543

427 Patton Street, Rm 304
Danville, VA 24541

J. Gary Via, CPPO
Director of Purchasing
e-mail: viajg@danvilleva.gov

Phone: (434) 799-6528
Fax: (434) 799-5102
e-mail: purchasing@danvilleva.gov

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RFP 18-19-110

“Consulting Services to Prepare a River District Strategic Parking Plan”

Addendum No. 1

Please note the following questions/responses:

- Does the City have either existing or historical parking supply and demand data that we can utilize? **Below is a link to the most recent parking study:**
 - [http://www.danvilleva.gov/DocumentCenter/View/9831/FINAL---RiverDistrict ParkingStudy 9-04-2013?bidId=](http://www.danvilleva.gov/DocumentCenter/View/9831/FINAL---RiverDistrictParkingStudy9-04-2013?bidId=)
- Would the City consider setting up payment for this project on a lump sum (fixed price) basis payable monthly for percentage of services completed? **Yes, this can be done.**
- Will there be interviews for the top candidates, and when will those interviews take place? **Yes, we will interview the top three candidates. The interviews will take place in early August.**
- Would you please clarify if we should follow the proposal order/structure on page 11 or page 12? Our proposal submissions typically include the following content (including subconsultants): Letter of Transmittal; Firm Overview and Qualifications; Key Personnel Assigned to the Project (including current workload and availability for this effort); Relevant Experience and References; Project Understanding, Approach, Work Plan, and Proposed Schedule/Timeline. Is this order acceptable? **Yes, this order is acceptable.**
- Is a cost proposal required with our submission? And if so, does it need to be included in a separate envelope? **Yes, a cost proposal is required and can be included in the same envelope.**

All other specifications remain the same.


J. Gary Via, Director of Purchasing

Company Name: _____ Signature: _____

Address: _____ Signature: _____

(Printed)

City State Zip Code Title: _____

Date: _____ e-mail address: _____

Phone No: _____ Fax No: _____