

Adopted Budget - FY 2022
 Motorized Equipment
Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2021	Adopted Budget FY 2022
Estimated Revenue		
Rev-Use Money/Property	3,183,540	3,398,670
Charges for Services	368,240	361,790
Total Estimated Revenue	3,551,780	3,760,460
Operating Expenses		
Motorized Equipment	3,402,790	3,421,300
Communications	141,260	147,820
Total Operating Expenses	3,544,050	3,569,120
Net Operating Income (Loss)	7,730	191,340
Add:		
Depreciation	832,420	889,010
Deduct:		
Debt Service Principal	1,010	1,080
Capital Expenditures from Current Operating Funds	910,650	1,122,630
Calculation of Contribution to(from) Fund Balance/General Fund	(71,510)	(43,360)

Revenues in the Motorized Equipment Fund are in two major categories:

REVENUE – USE OF MONEY/PROPERTY: This revenue includes rental income from vehicles and equipment on a monthly or hourly basis. It also includes auction sales of vehicles and equipment on govdeals.com. Tower leases are a source of revenue for the Communications Section of Motorized Equipment.

CHARGES FOR SERVICES: This revenue includes rental of portable/mobile radios, base stations, repeaters, and related equipment that provides for the maintenance of the communication system. Analog telephone lines are maintained by a monthly service charge. DRHA fuel use is billed to the Danville Redevelopment Housing Authority.

Revenues

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Revenues:					
Revenue from Use Money or Property	\$ 2,765,826	\$2,806,518	\$ 3,183,540	\$ 3,398,670	\$ 215,130
Charges for Services	\$ 265,448	\$ 353,021	\$ 368,240	\$ 361,790	\$ (6,450)
Miscellaneous Rev	\$ -	\$ 3,552	\$ -	\$ -	
Transfer In - General Fund	-	-	-	43,360	43,360
Totals	\$ 3,031,274	\$3,163,091	\$ 3,551,780	\$ 3,803,820	\$ 252,040

Description

The Communications Section of the Motorized Equipment Fund provides for installation and maintenance of radios, communication tower sites, FCC license compliance, and the remaining analog telephones for all departments. The Communication Manager oversees the upgrades required by the FCC and supports the IT Department with field repairs to equipment installed in city vehicles including Police and Fire Departments.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 69,006	\$ 71,593	\$ 71,600	\$ 74,280	\$ 2,680
Employee Benefits	10,565	9,214	9,290	10,780	1,490
Purchased Services	25,080	117,453	32,930	33,760	830
Internal Service	5,843	6,862	7,390	8,210	820
Other Operating Exp	17,999	21,412	20,050	20,790	740
Capital Outlay	132,780	187,693	165,000	360,000	195,000
Depreciation	-	-	56,650	73,630	16,980
Totals	\$ 261,273	\$ 414,227	\$ 362,910	\$ 581,450	\$ 218,540

Personnel

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs
COMMUNICATIONS SYSTEMS MANAGER	1.000	1.000	1.000	1.000
Total	1.000	1.000	1.000	1.000

Description

The Motorized Equipment Operations Section of the Motorized Equipment Special Internal Fund provides operational support, repairs, and maintenance for vehicles and equipment rented on a monthly or hourly basis. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fee. In addition, the Motorized Equipment staff provides repairs and maintenance for the Police, Fire, Social Services, and Utility fleets which are charged directly to each division's vehicles for a city-wide total of 883 vehicles and equipment.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 623,076	\$ 589,346	\$ 790,290	\$ 765,340	\$ (24,950)
Employee Benefits	91,617	67,080	94,390	103,900	9,510
Purchased Services	786,327	773,576	707,420	707,910	490
Internal Service	142,340	140,105	112,240	144,080	31,840
Other Operating Exp	724,910	638,113	727,010	713,710	(13,300)
Capital Outlay	33,228	70,051	56,930	56,930	-
Depreciation	764,649	769,482	775,770	815,380	39,610
Debt Service	439	249	110	50	(60)
Totals	\$ 3,166,586	\$ 3,048,002	\$ 3,264,160	\$ 3,307,300	\$ 43,140

Personnel

Garage personnel work two shifts, from 6:30 AM to 3:00 PM and from 3:00 PM to 11:30 PM, to provide a high quality service.

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs
AUTOMOTIVE EQUIPMENT MECH I	3.000	2.000	1.000	3.000
AUTOMOTIVE EQUIPMENT MECH II	5.000	6.000	8.000	7.000
TRANSIT MECHANIC	1.000	1.000	1.000	1.000
WELDER	2.000	2.000	2.000	2.000
AUTOMOTIVE EQUIPMENT MECH III	4.000	4.000	3.000	2.000
AUTOMOTIVE SERVICE TECHNICIAN	1.000	1.000	1.000	1.000
EQUIPMENT MAINT SUPERVISOR	2.000	2.000	2.000	2.000
Total	18.000	18.000	18.000	18.000

Description

This activity provides funding for principal payments on bonded debt.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Debt Service	\$ 3,105	\$ 3,275	\$ 1,010	\$ 1,080	\$ 70
Totals	\$ 3,105	\$ 3,275	\$ 1,010	\$ 1,080	\$ 70

Description

Funding for the capital purchase of replacement of rental fleet vehicles and equipment in the Motorized Equipment Special Revenue Fund, is provided by the rental rates paid by the users. Rental Rates provide for maintenance, insurance, operation costs, and capital purchases for the rental fleet.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Capital Outlay	\$ 565,203	\$ 645,534	\$ 650,000	\$ 650,000	\$ -
Debt Service	38,994	38,994	39,000	39,000	-
Totals	\$ 604,197	\$ 684,528	\$ 689,000	\$ 689,000	\$ -

Description

The Warehouse Section of the Motorized Equipment Internal Service Fund is responsible for purchasing and dispensing repair parts for vehicles and equipment. It also serves as a distribution center for general supplies. Materials such as custodial supplies, grass seed, cement, rakes, shovels, gloves, refuse carts, barricades, cones, and PPE are standard stock items and are available to any department in the City.

Expenditures

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 62,742	\$ 53,649	\$ 65,520	\$ 65,720	\$ 200
Employee Benefits	9,118	6,353	8,370	8,280	(90)
Purchased Services	2,485	6,199	3,260	3,290	30
Internal Service	25,806	17,019	23,740	28,570	4,830
Other Operating Exp	13,936	(17,627)	7,740	8,140	400
Capital Outlay	-	-	30,000	-	(30,000)
Totals	\$ 114,087	\$ 65,593	\$ 138,630	\$ 114,000	\$ (24,630)

Personnel

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs
PW WAREHOUSE CLERK	2.000	2.000	2.000	2.000
Total	2.000	2.000	2.000	2.000