

Adopted Budget - FY 2020

Transportation

Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2019	Adopted Budget FY 2020
<b>Estimated Revenue</b>		
Rev-Use Money/Property	16,000	16,000
Charges for Services	391,000	353,600
Miscellaneous Revenue	4,800	4,800
Non-Revenue Receipts	379,730	471,980
Cat Aid State	548,930	632,200
Cat Aid Federal	1,688,750	1,836,000
<b>Total Estimated Revenue</b>	<b>3,029,210</b>	<b>3,314,580</b>
<b>Operating Expenses</b>		
Mass Transit Services	3,196,190	3,488,680
<b>Total Operating Expenses</b>	<b>3,196,190</b>	<b>3,488,680</b>
Net Operating Income (Loss)	-166,980	-174,100
Add:		
Depreciation	653,000	690,000
Deduct:		
Debt Service Principal	100	110
Capital Expenditures from Current Operating Funds	768,820	780,420
<b>Calculation of Contribution to(from) Fund Balance/General Fund</b>	<b>(282,900)</b>	<b>(264,630)</b>

**REVENUE – USE OF MONEY/PROPERTY:** This revenue provides for Interest on Investments and Rental Income. **CHARGES FOR SERVICES:** This revenue source is generated from the \$1 base fare and half fare for fixed route service, \$2 one-way trip fare for the Handivan service and \$4 one-way trip fare for the Reserve-a-Ride service. **NON-REVENUE RECEIPTS:** This is a contra-revenue which represents the cost allocation for administrative services. Since the Transportation Fund requires a General Fund subsidy, the allocation of administrative expenses are budgeted both as a revenue and as an expenditure. This provides a method to report and receive state and federal operating aid for these expenditures. **CATEGORIAL AID STATE:** This revenue stream represent the state share of operating and capital expenses for the transit system. **CATEGORIAL AID FEDERAL:** This revenue stream represent the federal share of operating and capital expenses for the transit system. **TRANSFER IN FROM GENERAL FUND:** This revenue reflects the differential between cash fares, federal and state aid for the operation of the mass transit system. **OTHER:** This revenue includes advertising revenues and gain on disposal of property.

	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>Increase/ (Decrease)</b>
<b>Revenues:</b>					
Revenue Use Money & Property	\$ 19,792	\$ 15,460	\$ 16,000	\$ 16,000	\$ -
Charges for Services	322,902	364,247	391,000	353,600	(37,400)
Misc Revenue	(12,838)	(9,948)	4,800	4,800	-
Non-Revenue Receipts	238,170	259,350	379,730	471,980	92,250
Cat Aid State	477,295	433,110	523,960	632,200	108,240
Cat Aid Federal	1,083,922	609,543	1,688,750	1,836,000	147,250
Transfer In	173,624	230,660	307,870	264,630	(43,240)
<b>Totals</b>	<b>\$ 2,302,867</b>	<b>\$ 1,902,422</b>	<b>\$ 3,312,110</b>	<b>\$ 3,579,210</b>	<b>\$ 267,100</b>

## Description

For FY2020, Danville Transit intends to make application for federal and state capital aid to replace five vehicles used in reservation-based operations that will maintain a bi-fuel propane powered fuel system. Two buses would support 20 passenger seating and three vehicles would support 14 passenger seating. In addition, funding is requested to complete upgrades for the propane refueling station located at 522 Spring Street. Related modifications would include installing an additional fuel dispenser unit to support efficient fueling operations, a canopy to protect drivers while fueling vehicles and establishing a link to the city's fuel management system. Also, funding is requested to establish an automated phone system to support customer service inquiries and to replace twenty-five tablets that are used in conjunction with the transit system's automated scheduling software and mobile dispatch functions.

## Expenditures

	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>Increase/ (Decrease)</b>
<b>Expenditures:</b>					
Personnel Services	\$ -	\$ 8,439	\$ -	\$ -	
Purchased Services	52,011	91,475	155,820	203,000	47,180
Internal Services	-	1,443	-	-	
Other Operating Exp	15,545	11,467	-	-	-
Capital Outlay	381,012	588,857	613,000	577,420	(35,580)
<b>Totals</b>	<b>\$448,568</b>	<b>\$701,681</b>	<b>\$768,820</b>	<b>\$ 780,420</b>	<b>\$ 11,600</b>

**Description**

The Danville Transit System strives to provide safe, reliable, courteous public transportation through its fixed route and reservation based operations. During FY18 service was expanded to include new commercial development such as Lidl and Danville Centra Medical Facility, a downtown circulator within the River District and Averett University's main and north campus locations. During FY19 a new vehicle tracking locator system was made available for public use and smaller buses that do not require a Commercial Driver's License were placed in reservation based operations to offset driver shortages.

**Expenditures**

	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>Increase/ (Decrease)</b>
<b>Expenditures:</b>					
Personnel Services	\$1,002,754	\$1,082,977	\$1,079,380	\$ 1,166,100	\$ 86,720
Employee Benefits	132,801	161,486	168,730	201,550	32,820
Purchased Services	207,324	201,585	234,600	252,230	17,630
Internal Service	87,459	119,331	142,210	131,190	(11,020)
Other Operating Exp	258,273	295,473	284,350	318,180	33,830
Cost Allocation	238,170	259,350	379,730	471,980	92,250
Depreciation	479,010	582,681	653,000	690,000	37,000
Debt Service	23	19	20	10	(10)
<b>Totals</b>	<b>\$2,405,814</b>	<b>\$2,702,902</b>	<b>\$2,942,020</b>	<b>\$ 3,231,240</b>	<b>\$ 289,220</b>

**Personnel**

<b>Position Title</b>	<b>FY 2019 FTEs</b>	<b>FY 2020 FTEs</b>
SENIOR ADMINISTRATIVE ASSISTANT	0.57	0.57
AIRPORT MNTNC/SECURITY TCH I	0.10	0.10
AIRPORT MAINTEN/SECURITY TCH II	0.10	0.10
TRANSPORTATION BLD & GRDS SUPT	0.10	0.10
ACCOUNT CLERK	1.00	1.00
GRANTS SPECIALIST		0.70
SENIOR ACCOUNT CLERK	1.00	1.00
TRANSIT DRIVER II	30.24	30.00
TRANSPORTATION DISPATCHER	1.00	1.00
TRANSPORTATION SUPERVISOR	2.00	2.00
DIVISION DIR OF TRANS SERV	1.00	1.00
DIR OF TRANSPORTATION SRVCS	0.50	0.50
<b>Total</b>	<b>37.61</b>	<b>38.07</b>

Airport staff assist with mass transit grounds keeping duties such as maintaining bus shelters and bus stops, transporting vehicles to outside contractors for scheduled and unscheduled maintenance activities and completing bank deposits. The budget identifies that 10% of staff's time is dedicated to support these activities.

Salary for the Director of Transportation Services is allocated 50% to Airport operations in the General Fund. Also, Transit Drivers are used in the Expanded Paratransit operation.

**Accomplishments**

During FY19, Danville Transit took delivery of three fourteen passenger buses to be used in regional bus operations that would support connecting service to Chatham, Gretna, Hurt and South, Boston, Virginia. A state Demonstration Grant application was submitted this fiscal year to support this operation, which could begin this fall.

**Description**

This operation provides for principal payments for Mass Transit debt.

**Expenditures**

	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>Increase/ (Decrease)</b>
<b>Expenditures:</b>					
Debt Service	\$ 86	\$ 91	\$ 100	\$ 110	\$ 10
<b>Totals</b>	<b>\$ 86</b>	<b>\$ 91</b>	<b>\$ 100</b>	<b>\$ 110</b>	<b>\$ 10</b>

**Description**

Since October 2012, Danville Transit has directly operated bus service for the city’s Senior Transportation program. This operation is a coordinated effort with the Southern Area Agency on Aging due to shared resources including the use of vehicles and manpower. Federal transit funding levels for this service have remained consistent through FY2018, however state transit funding through the New Freedom grant program was reduced by \$46,000 during FY2018 while senior passenger activity has increased significantly. Through FY2018 Danville Transit was directed by the state to contain its budget for the New Freedom grant program that supports expanded paratransit operations due to funding constraints. Other expenditures incurred to provide expanded paratransit service were applied to the transit system’s base operating budget.

Additional state aid in the amount of \$16,600 was approved for FY2019 to offset the city’s cost to provide service. FY2019’s proposed budget was prepared differently to reflect total allocated expenses for the expanded paratransit service, which is comparable to the FY2020 proposed budget.

**Expenditures**

	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>Increase/ (Decrease)</b>
<b>Expenditures:</b>					
Personnel Services	\$ -	\$ 129,323	\$ 189,310	\$ 165,000	\$ (24,310)
Employee Benefits	-	9,893	28,030	24,490	(3,540)
Purchased Services	-	-	-	30,000	30,000
Internal Service	-	10,915	5,830	9,950	4,120
Other Operating Exp	-	23,900	31,000	28,000	(3,000)
<b>Totals</b>	<b>\$ -</b>	<b>\$ 174,031</b>	<b>\$ 254,170</b>	<b>\$ 257,440</b>	<b>\$ 3,270</b>

**Personnel**

Personnel service expenditures relate to driver wages and part-time staff who complete dispatch and administrative duties. Personnel as shown in Mass Transit Services are shared with the Expanded Paratransportation Service and charged based upon hours of service provided.